my.uen

what is my.uen?

my.uen is an educator's single access point from home and school which allows the educator to create web-based curriculum resources to share with students and other teachers.

It provides:
- a public web page for Utah educators
- easy links to state-approved curriculum resources
- easy log-in to educator tools
- private access to CACTUS license
- customizable links to educational sites

Educators can use my.uen to:
- access Pioneer online library
- publish a school e-mail address
- share lesson plans
- post a quick message for page visitors

To learn more, go to *http://my.uen.org* to see samples and to register.

public? private?

my.uen has both a public and a private side.

Public:
- When an educator registers at UEN a public my.uen page is created by default.
- When anyone searches for the educator's name at UEN, the educator's public page will be found and displayed.
- *http://www.uen.org/educator/*

Private:
- Only you have access to your private my.uen page using the log-in name and password created at registration.
- Once you log-in to the private page, you can edit the contents of your public page and automatically log-in to educator tools.
- *http://my.uen.org*

my.uen overview

my.uen gives you freedom to access information sites, resources, and connect to your friends and colleagues.

Go to *http://my.uen.org* to log-in to your private page.

1) **<EDIT>** your name, e-mail address, log-in name, and password, Use the **<SEE MY PUBLIC PAGE>** button to preview the finished page.

2) **<EDIT>** your school affiliation, job type, quick message and icon.

3a) **<EDIT>** your curriculum and grade associations.

3b) **<EDIT>** links to UEN–hosted Curriculum Resources like USOE approved lesson plans, USOE core-curriculum, and UIMC purchased video tapes.

4) Add your personal links like SURWEB and publish your own UEN resources like lesson plans or www.activities on your public page.

5) From the private page, log-in to educator tools such as CACTUS, lesson plan template, mailing list subscriptions, or check your UEN Professional Development registrations and update your UTAP profile.

how do I log–in to my.uen?

Returning Users

If you know your log-in name and password:

1) Go to *http://my.uen.org* and fill in your log-in name and password. (If you've forgotten the name or password, use the hint link to request it be e-mailed to your listed e-mail address.)
2) Use the `<LOG–IN>` button.
3) You are now at your private page with buttons to edit your information and to log-in to UEN tools.

Use the `<SEE MY PUBLIC PAGE>` button to preview the public page.

Previously Registered Users

Log-in to the my.uen application:

1) Go to *http://my.uen.org* and choose the link to the old log-in page.
2) Fill in your first name, last name, last 4 digits of your Social Security number, and your UEN password.
3) Use the `<LOG–IN>` button. If all is well, you'll log-in to your old UEN account.
4) Write down your new log-in name. (You can change it later.)

Log-in Name: _____

Password: _____

Public Page URL: _____

5) Use the `<DONE>` button. You are now at your new private page. For more help with the log-in, call 1-800-866-5852 or 1-800-836-4396 or (801)585-7440, or e-mail resources@uen.org for more assistance.

New Users

You need to create a new log-in account at the Utah Education Network:

1) Go to *http://my.uen.org* and use the `<REGISTER>` button. Then…
2) Choose a username and password, then fill in your first and last name, `<NEXT>`,
3) Choose your Utah `<AFFILIATIONS>`, `<JOB TYPE>`, and `<ICON>` saving the changes with the `<DONE>` button. `<NEXT>`,
4) Select your curriculum and grade levels. `<NEXT>`,
5) `<EDIT>` your list of favorite URLs using the `<SAVE MY FAVORITE>` button. You're almost `<DONE>`.
6) Use the `<SEE MY PAGE>` button. This is your private page.

For more help with the log-in, call 1-800-866-5852 or 1-800-836-4396 or (801)585-7440, or e-mail resources@uen.org for more assistance.

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